

**TITLE:** Campus Intern  
**REPORTS TO:** Advocacy Coordinator at Palouse Care Network  
**RANKING:** Paid Internship

### PRIMARY FUNCTIONS AND RESPONSIBILITIES

**POSITION DESCRIPTION:** The intern will have in-center responsibilities with client care as well as speaking and community engagement responsibilities with Palouse Care Network/WISH Medical. This will include but not limited to the following:

- Building and maintaining campus RSOs
- Tabling on campus and in community
- Coordinate campus groups for education
- Educate groups on sexual health and relationships
- Build and implement campus advocacy
- Client intakes
- Plan of care and necessary follow-up of PCN and/or WISH clients
- Facilitate successor of position

This position requires a consistent 10-12 hours per week commitment (as assigned) and approximately 40 hours of ongoing training. It is a 2 year commitment.

### Required Training:

1. Complete reading *How to Avoid Falling in Love with a Jerk* by Dr. John Van Epp prior to start date for discussion at beginning of internship.
2. Complete intensive training.
3. View and be familiar with educational materials offered to clients.
4. Read and be familiar with the PCN Policies and Procedures manual.
5. Read the Volunteer Handbook.
6. Participate in role plays and shadowing of clients by trained advocates.
7. Attend ongoing trainings.
8. Actively participate in recommended ongoing training.

### COMPETENCY & SKILL REQUIREMENTS

1. Intern must be a student in good standing. We will have one student from the University of Idaho and one student from Washington State University.
2. Be a committed Christian, demonstrating a growing personal relationship with Jesus Christ.
3. Exhibit strong commitment and dedication to the sanctity of all human life.
4. Agree with and uphold Statement of Faith, Statement of Principle, and Center policies.
5. Agree with and commit to client confidentiality.
6. Be teachable, creative, disciplined and willing to adapt to meet client needs.

### PERFORMANCE STANDARDS

1. Complete all paperwork and communications with staff and clients on a timely basis and according to center standards and prior to departing at end of shift.
2. Actively participate as a member of the team. Communication is vital for all client care, interventions, when in doubt, and for conveying information needed for follow-up.
3. Keep all client information strictly confidential.